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Cv without picture

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When looking for a new hire, different employers look for different things, but they all try to answer the same general question: can this person add value to my business? As a strong and potential candidate, your job is to help them reach the right conclusion. It can be a difficult task to set yourself away from the crowd, but showing completion of relevant online courses is a great starting point. With that in mind, here are three reasons why you should add online courses to your resume:1. It's a better interview. Employers use interviews to assess the value they can add to their company, and it is important to stand out from other candidates. It's not every day that an interviewer sees an online course or program on a resume (although it's becoming more common). Adding relevant online courses can really help you stand out. It is unique and invites conversation, so be prepared to answer questions. You might expect to be asked: What prompted you to enrol in these courses and continue your training? What knowledge did you gain from the courses? What can you do now that you couldn't do before? One of our edX students, Daniel, took the Six Sigma Professional Certificate program from TUMx and used the knowledge gained to help him find a new job and pursue his career in industrial engineering and production management. "I had an additional certificate to differentiate myself from other candidates and it gave me the confidence to apply for more advanced positions. He really gave my resume a boost! It showed my motivation due to the fact that the certificate was obtained in my spare time", Daniel said. 2. Show relevant skill sets, stand out. Candidates often struggle to communicate what they can actually do for a company. Talking confidently about a set of skills you've developed can help interviewers in the right direction. Online courses on your CV provide a clear example of what you know and what you can get done. Online courses are also a great way to showcase the unique skills that set you apart from other qualified candidates, which is becoming increasingly important as more and more companies look for candidates with a mix of different backgrounds (sometimes called "hybrid skills"). For example, if you're a marketing professional, it may be helpful to highlight additional data analytics skills. These skills can also help you negotiate a higher salary. According to Burning Glass Technologies, often the introduction of a single hybrid skill can raise wages by up to 40%. Looking to add unique skill sets to your resume? Try an introductory course in data science or computer science, or soft skills with a certificate in agile project management. 3. Shows character. Enrolling in an online training, in itself and in itself, is impressive. demonstrates the personal impulse and discipline, intellectual maturity, curiosity and a strong will of which are important for employers. It's hard for interviewers to always evaluate those qualities, but that's what they're trying to do. They want to see that you're willing to do your best because that means passion, and passion means value. Keep in mind, however, that this only applies if you are able to talk about what you have learned and how it is relevant to the position. For example, courses like Six Sigma: Define and Measure or Visualize Data with Python are great signs of concrete, practicable and highly relevant professional skills. Note: Generally, it is not relevant to list a course not related to position, such as a course on the American Civil War. A section of interest on your resume, however, is a great place for this. Employers are looking for talent, but they are also looking for personalities. If you're passionate about it, include it. But how should you really go about adding online courses and programs to your resume? One of the best ways to incorporate online courses into your resume is by means of a cover letter. It allows you to connect with a recruiter or hiring manager on a personal level and is a great place to discuss the professional skills you have acquired and how they relate to the position. If you are submitting your resume electronically, you can also link to course profiles. A second option is to create a completely new section on your resume, such as "Skills and Objectives", "Personal Promotion" or "Professional Development". This can be especially useful if you haven't completed a degree course or if you're applying for a job that has nothing to do with your degree. In any case, include only the courses you have completed or earned a certificate and the main take-away of each. Don't sell out, but don't overdo it. Be concise and make sure everything you include is relevant to the work. It may look like: EDUCATION Massachusetts Institute of Technology Bachelor of Science: Mechanical Engineering (2016) edX, Inc. (online learning platform) Used edX.org, a platform for online learning online learning platform, to follow courses offered by accredited universities and training programs, including Harvard and Georgia Tech, to acquire skills in: R and Python.

and contributions to the academic or scientific community. As a student, use your CV to present an in-depth look at your educational experience and results and how they qualify you for the role you're looking for. Start your CV with a detailed description of your academic achievements and highlights. List both the major and minor fields of study, the expected graduation date, and the name and location of your school. Mention the average of the grade point if it is greater than 3.0 or if required. Some employers, internships and other programs only consider candidates with a minimum GPA and may discard your resume if it lacks this information. Show academic honors, such as making the roll of honor or the list of deans, belonging to honor societies or scholarships or scholarships or scholarships. Instead of professional experience, use your educational activities to demonstrate your technical knowledge and research experience. If you are working or have completed your master's thesis or doctoral dissertation, write down the title and provide a brief description. Also describe relevant courses, highlighting the classes in which you have developed skills essential to the position or program you are applying for. Discuss specific research projects similar to what you would undertake if hired, explaining both your approach and the result. Also, keep track of any award-winning research efforts or any newspaper articles you have authored or contributed to. Many employers are looking for versatile and well-rounded candidates who are involved in their academic or professional community. Academic members and students of mention, such as participating in student government, belonging to student organizations related to career or holding leadership positions in your fraternity or sisterhood. Also note volunteer activities, involvement in professional associations and presentations made at academic or industrial conferences or other events. Even if you don't have professional experience related to the career you are pursuing, your work history can demonstrate your ambition and work ethic. For many students, their work experience consists primarily of part-time work and positions in retail or customer service. Employers know this and evaluate your previous jobs on the basis of transferable skills and your commitment to your job. In the Experience section, note that you have worked 20 hours a week while maintaining a high GPA, for example, or that you have honed your time management and organizational skills. The marriage industry can be a challenge to enter, but it can also be a rewarding one. The industry offers a variety of jobs and specialties, from general planning of wedding events to jobs photography and entertainment. There are also positions a degree removed from the industry, such as working for a catering room that specializes in weddings. If you want a job in the marriage industry, make sure you include the right information in your resume. Unlike of CV should not be limited to one page. In fact, the CV should occupy at least two pages and can include up to five. It should systematically list all work and realization, including volunteer positions. It is not specifically tailored to a particular job the way a resume is. A letter of accompaniment usually provides resume-like elements, including a career summary and the relevance of the candidate's experience for the position he is applying for. This means that you have plenty of room to highlight the work you have already done in the wedding industry, or the experience outside the industry you believe is relative. For example, a professional photographer's CV will list every photographic work, prize and show in which she was involved. This includes work at a newspaper, which could talk about its ability to capture the kinds of spontaneous moments that make the perfect wedding photo. A CV lists all positions held in reverse chronological order, from present to past. This allows experts to show all the work experience related to the wedding sector. This is different from a resume, where you are often forced to sum up a long career or omit jobs that are only tangentially related to what you are looking for. With a curriculum vitae, you can show how each location will benefit you in the wedding industry. A radio disc jockey or a DJ, for example, could list the work of non-study events. This experience will be useful if you are running for a job at an entertainment service company, which enhances social skills and the ability to work a crowd. In addition to work experience, a curriculum vitae lists all academic experiences. This is important if you look for a job with a wedding planner or catering room. A degree in the hospitality industry or a certification in the proper handling of food could give you an advantage over other candidates. Another advantage of the CV format is that it allows you to list the skills that may not be obvious from a resume. Event organizers will have to demonstrate communication skills and project management, while photographers will have to demonstrate the ability to work inside or outside, with laid and candid shots. Thanks to the expanded CV format, you can list all the skills of your arsenal. For example, the experience as a home decorator can be useful if you are looking for work to create welcome areas.